

Quick Reference to Quality Management Activities and Due Dates:

Activity	INSTITUTION		REGION OFFICE	
	Report/ Minutes	DUE DATE	Summary/ Report	DUE DATE
<i>QM Meetings</i>	Monthly meeting minutes	10 th of each month	Quarterly summary	20 th day of the following quarter to central office QM coordinator
<i>Quality Review-Institutions</i>	Bi-Annual HS Quality review reports and any corrective action plans	15 th of July and January	Bi-Annual HS Quality review Reports summary	20 th of July and January
<i>Quality Management Review-Regional</i>	Final Report with supporting corrective action plans	Within 10 days from receiving the report from the Region Office	Final Report to Institutions and Central Office coordinator	Within 20 days after review date of the institution
<i>CMA Health Services Survey</i>	Final Report with supporting corrective action plans	Within 20 days of the final report date to Central Office	Final Report with supporting corrective action plans	Within 20 days of the final report date to Central Office